

*Milwaukee County Personnel Review Board*

*Meeting Minutes – March 23, 2021*

**I. Roll Call**

Board President Daniel Dennehy called to order the regular meeting of the Personnel Review Board at 9:01 a.m. on Tuesday, March 23, 2021. The meeting was held telephonically.

The following Board Members were present: Ms. Phoebe Williams, Mr. Greg Renz, Mr. David Kern and Mr. Daniel Dennehy. Ms. Yovira Moroney was excused.

**II. Approval of the Minutes of the March 9, 2021 Meeting**

Mr. Renz moved, Mr. Kern seconded, and the Board voted 4-0 to approve the minutes from the March 9, 2021 meeting.

**III. Communications and/or comments from the public, if any.**

None.

**IV. Correspondence**

None.

**V. First Appearances**

**A. DISCHARGES**

**SONDA CRISS, CLERIAL ASSISTANT II, SHERIFF**

**Case #2-4669 dated 03/02/2021 for IA #20-304, 20-305, 20-341, 20-373, 20-399, 20-418**

The Board heard the report of Alisha Terry, PRB Administrative Assistant, that the employee, Sonda Criss, wished to continue the matter for hearing certain on April 20, 2021.

Mr. Renz moved, Mr. Kern seconded, and the Board, by unanimous vote (4-0) continued the matter for hearing certain on April 20, 2021.

**MATTHEW CRAYNE, MECHANIC FLEET, DOT**

**Case #2-4670 dated 03/11/2021**

*At 10:25 a.m., Mr. Renz moved, Ms. Williams seconded, and the Board voted 4-0 to go into closed session to deliberate the Matthew Crayne matter. At 10:49 a.m., the Board reconvened in open session.*

Mr. Kern moved, Mr. Renz seconded, and the Board, by unanimous vote (4-0) found the evidence was sufficient to sustain violations of Civil Service Rule VII, Section 4(1), paragraphs (l), (r), (s), (w), (y), (gg) and (kk), and upheld the Charges for Discharge.

**BENJAMIN CMELAK, DEPUTY SHERIFF I, SHERIFF**

**Case #2-4671 dated 03/12/2021 for IA #21-046**

The Board heard the request of Attorney Kevin Todt, on behalf of the employee, to continue the matter of Benjamin Cmelak for hearing certain on May 18, 2021.

Mr. Renz moved, Ms. Williams seconded, and the Board, by unanimous vote (4-0) continued the matter for hearing certain on May 18, 2021.

**B. SUSPENSIONS**

**ZACHARY PAULSON, DEPUTY SHERIFF I, SHERIFF**

**Case #1-4672 dated 03/12/2021 for IA #21-009 for 13 Days**

The Board heard the report of Attorney Kevin Todt, MacGillis Wiemer, LLC, that the employee, Zachary Paulson, waived his right to a hearing on the Notice of Suspension.

The Board acknowledged the waiver of hearing and closed this case.

**TAMIKA WILLIAMS, CORRECTIONAL OFFICER I, SHERIFF**

**Case #1-4673 dated 03/12/2021 for IA #20-277 for 5 Days**

The Board heard the report of Attorney Kathryn West, Assistant Corporation Counsel, that the employee, Tamika Williams, submitted a signed waiver of hearing on the Notice of Suspension.

The Board acknowledged the waiver of hearing and closed this case.

**SARAH HEBBE, CORRECTION OFFICER I, SHERIFF**

**Case #1-4674 dated 03/12/2021 for IA #20-289 for 3 Days**

The Board heard the report of Attorney Kathryn West, Assistant Corporation Counsel, that the employee, Sarah Hebbe, submitted a signed waiver of hearing on the Notice of Suspension.

The Board acknowledged the waiver of hearing and closed this case.

**CHRISTAL JESTER, CORRECTIONAL OFFICER I, SHERIFF**

**Case #1-4675 dated 03/12/2021 for IA #20-331F for 3 Days**

The Board heard the request of Attorney Craig Johnson, on behalf of the employee, to continue the matter of Christal Jester for hearing certain on May 4, 2021.

Mr. Renz moved, Ms. Williams seconded, and the Board, by unanimous vote (4-0) continued the matter for hearing certain on May 4, 2021.

**LAUREN PACHMAYER, CORRECTION OFFICER I, SHERIFF**

**Case #1-4676 dated 03/12/2021 for IA #20-331A for 1 Day**

**Case #1-4677 dated 03/12/2021 for IA #21-074 for 7 Days**

The Board heard the report of Attorney Kathryn West, Assistant Corporation Counsel, that the employee, Lauren Pachmayer, submitted signed waivers of hearing on the Notices of Suspension.

The Board acknowledged the waivers of hearing and closed these cases.

**RASHEEDA SAFFOLD, CORRECTION OFFICER I, SHERIFF**  
**Case #1-4678 dated 03/12/2021 for IA #21-065 for 3 Days**

The Board heard the request of Attorney Craig Johnson, on behalf of the employee, to continue the matter Rasheeda Saffold for hearing certain on May 4, 2021.

Mr. Renz moved, Ms. Williams seconded, and the Board, by unanimous vote (4-0) continued the matter for hearing certain on May 4, 2021.

**VI. Update**

**A. DISCHARGE**

**WAYNE KOEPKE, CORRECTION OFFICER I, HOC**  
**Case #2-4660 dated 02/05/2021 for HOC IA #20-262**

The Board heard the report of Attorney Kathryn West, Assistant Corporation Counsel, that Mr. Koepke has retired from County service effective March 1, 2021.

The Board acknowledged the retirement of Wayne Koepke and closed this case.

**VII. Hearing**

**A. DISCHARGE**

**MARK CESAR, SUPERVISOR FLEET, DOT**  
**Case #2-4661 dated 02/11/2021**

The Board heard the request of Attorney Kathryn West, Assistant Corporation Counsel, to place the matter of Mark Cesar to the Call of the Chair to await his retirement date of April 1, 2021.

Mr. Renz moved, Mr. Kern seconded, and the Board, by unanimous vote (4-0) continued this case to the Call of the Chair to await the April 1, 2021 date of retirement of Mr. Mark Cesar.

**VIII. PRB Legal Services RFP Update**

*At 10:25 a.m., Mr. Renz moved, Ms. Williams seconded, and the Board voted 4-0 to go into closed session to discuss the PRB legal services RFP. At 10:49 a.m., the Board reconvened in open session.*

**IX. Personnel Matter**

*At 10:25 a.m., Mr. Renz moved, Ms. Williams seconded, and the Board voted 4-0 to go into closed session to discuss the performance evaluation of the PRB Administrator. At 10:49 a.m., the Board reconvened in open session.*

- a. Performance Evaluation of the PRB Administrator

**X. Adjourn**

Mr. Renz moved, Mr. Kern seconded, and the Board, by unanimous vote (4-0), adjourned the meeting at 10:56 a.m.

Minutes submitted by: Alisha Terry, Administrative Assistant